

NEWTOWN PARISH COUNCIL

www.newtown-pc.org.uk

Annual meeting of Newtown Parish Council will be held on Monday 22nd May 2023

Newtown Village Hall at 6.00pm.

[The Parish Assembly will follow this meeting at 7pm]

AGENDA

1. **Apologies for absence**
2. **Election of Chairman for 2023-24**
3. **To receive the Chairman's declaration of acceptance of office**
4. **Election of Vice Chairman**
5. **Declarations of interest**

OPEN FORUM – to receive comments or questions from members of the public which relate to issues contained on this agenda.

6. **Appointment of representatives to outside bodies**
Village Hall Management Committee
7. **Appointment to committees**
Newtown Common Management committee
8. **Approval and signing of the minutes** of the meeting held on 27th March 2023.
9. **Report for "News from the Villages"**
10. **Village Hall**
 - a) Designated car parking spaces
11. **Parish Council website / email**
12. **Finance reports**
 - a) To review and approve the Annual Governance and Accountability Return 2022/23
 - b) To receive the Internal Audit report 2022/23
 - c) To receive the report on the budget for 2023/24
 - d) Parish Council / Working Party Insurance renewal
13. **Approval of payments**
14. **Date of next meetings**
15. **Correspondence**

Mrs R Cloke
Clerk to Newtown Parish Council

clerk@newtown-pc.org.uk
01635 253072

Members of the public are invited and welcome to attend.

The council reminds anyone attending the Village Hall to take care that the track ways to the Hall are unsuitable for some vehicles and that any drivers use these tracks at their own risk.

NEWTOWN PARISH COUNCIL
Hampshire

Notes for the meeting on 22nd May 2023

Item 12c **To receive the report on budget**
See attached

Item 13 Approval of payments

To ratify the following payments:

B062	HALC	Affiliation Fees	185.23
B061	BHIB	CMC Working party insurance	210.11
B063	Zurich	PC Insurance	389.80

To approve the following payments:

B064	Auditing Solutions	22/23 Audit	258.00
B065	Rebecca Cloke	Mileage, print cartridges, Microsoft licence, printing	135.82

Item 15 Correspondence

VAT return submitted and received

Precept – 50% received

RPA funding received

NEWTOWN PARISH COUNCIL

Item 12c Report on the budget

	Approved budget 2023-24	Actuals to 22/05/2023	Projected out-turn 31/03/2024
	£	£	£
INCOME:			
Precept	6000	3,000	6000
Grant HorrisHill	1000	0	1000
Bank interest	5	18	80
VAT refund	1250	2,340	2340
Total	8,255	5,357	9,420
EXPENDITURE:			
HALC subscription	180	185	185
PC Insurance	400	390	390
Hire of Village Hall	300	0	300
Clerk's salary	3350	0	3,350
Administration and clerk's expenses	350	136	350
Website	350	0	350
Audit fees	220	215	215
Open Spaces subscription	45	0	0
Churchyard upkeep	400	0	400
Village Hall donations	400	0	400
Infrastructure and maintenance	350	0	350
Common maintenance	400	0	400
SLR expenditure	160	0	160
Training and sundries	100	0	100
VAT	1250	66	2340
Total	8,255	992	9,290
INCOME LESS EXPENDITURE	0	4,366	130
Opening balance 1.4.23	18,508	13,903	13,903
Balance carried forward	18,508	18,269	14,033

HIGHER LEVEL STEWARDSHIP SCHEME		£	£	£
Income	HLS scheme	7,000	7,390	7,390
	Firewood	100	0	160
	Total income	7,100	7,390	7,550
Expenditure:	Bracken spraying	3,000	0	3,000
	Mowing	3,000	0	3,000
	Working Party Ins	200	210	210
	Other	900	0	900
	Total expenditure	7,100	210	7,110
INCOME LESS EXPENDITURE		0	7,180	440
Opening balance 1.4.23		9,725	1,994	9,725
Balance carried forward		9,725	9,174	10,165

Total balances £ 27,442

BALANCES AT BANK

Current account

Balance per bank statement	13,427.36
Less: Unpresented cheques / BACS payments	(416.71)
Balance per cash book	13,010.65

No 2 Account

Instant access account

	£
	13,427.36
	(416.71)
	13,010.65
	4,005.32
	10,426.42
	£ <u>27,442.39</u>

Chair agreed to bank statement

Statement dated 16/5/23

Statement dated 16/5/23

Statement dated 16/5/23

Reserves

Horris Hill reserve	8,500
HLS Scheme reserve	9,174
General Reserve	9,769