

## **NEWTOWN PARISH COUNCIL**

www.newtown-pc.org.uk

Annual meeting of Newtown Parish Council will be held on Monday 23rd May 2022

Newtown Village Hall at 6.30pm.

[The Parish Assembly will follow this meeting at 7pm]

### **AGENDA**

- 1. Apologies for absence**
- 2. Election of Chairman for 2022-23**
- 3. To receive the Chairman's declaration of acceptance of office**
- 4. To confirm outcome of non-contested election and signing of declarations**
- 5. Election of Vice Chairman**
- 6. Declarations of interest**

**OPEN FORUM** – to receive comments or questions from members of the public which relate to issues contained on this agenda.

- 7. Appointment of representatives to outside bodies**  
Village Hall Management Committee
- 8. Appointment to committees**  
Newtown Common Management committee
- 9. Approval and signing of the minutes** of the meeting held on 28<sup>th</sup> March 2022.
- 10. Finance reports**
  - a) To receive and approve the year end report on the budget for 2021/22
  - b) To receive and approve the bank reconciliation at 31<sup>st</sup> March 2021
  - c) To receive and approve audit documents, Expenditure over £100 and variance report
  - d) To review and approve the Annual Governance and Accountability Return 2021/22
  - e) To receive the Internal Audit report 2021/22
  - f) To receive the report on the budget for 2022/23
  - g) Parish Council / Working Party Insurance renewal
- 11. Approval of proposed spend for Jubilee celebration**
- 12. Approval of payments**
- 13. Date of next meetings**
- 14. Correspondence**

Mrs R Cloke  
Clerk to Newtown Parish Council

[clerk@newtown-pc.org.uk](mailto:clerk@newtown-pc.org.uk)  
01635 253072

**Members of the public are invited and welcome to attend.**

**The council reminds anyone attending the Village Hall to take care that the track ways to the Hall are unsuitable for some vehicles and that any drivers use these tracks at their own risk.**

**NEWTOWN PARISH COUNCIL**  
**Hampshire**

**Notes for the meeting on 23<sup>rd</sup> May 2022**

**Item 10f To receive the report on budget**

See attached

**Item 12 Approval of payments**

To ratify the following payments:

B022	HALC	Affiliation Fees	180.11
B023	Stocksigns	SLR Machine	3000.00
B024	Premier Grounds	Bus Shelter removal and waste	336.00
B025	Open Spaces Society	Membership fee	45.00
B026	BHIB	CMC Working party insurance	187.20

To approve the following payments:

B027	Zurich	PC Insurance	367.97
B028	Auditing Solutions	21/22 Audit	240.00
B029	Rebecca Cloke	Mileage, paper, print cartridges, Microsoft licence	115.48

**Item 14 Correspondence**

VAT return

