

NEWTOWN PARISH COUNCIL

A meeting of Newtown Parish Council will be held on Monday 25th March 2024
In Newtown Village Hall at 7.00pm.

AGENDA

80. **Apologies for absence**
81. **Declarations of interest**
OPEN FORUM – to receive comments or questions from members of the public which relate to issues contained on this agenda.
82. **Approval and signing of the minutes** of the meeting held on 8th January 2024.
83. **Report for “News from the Villages”**
84. **Report from district and/or county councillor**
85. **Report from PCSO / CSPO**
86. **Highways and traffic issues**
a) B4640 update
b) C45 update
87. **Planning and development control** (full details in Appendix)
- | | |
|-----------------|-----------------------------------|
| 16/02230/FUL | Hill Farm |
| 22/01781/LBC | The Swan Inn |
| 23/01045/FUL | (WB) Land South Of Abbottwood |
| 23/01585/OUTMAJ | (WB) Warren Farm |
| 22/02754/OUTMAJ | (WB) Land East of Newbury College |
| 24/00290/FUL | Land south of Threeways |
88. **Newtown Common**
a) Update by Common Management Committee chair
b) Byelaws update and summary signage
c) Additional signage quotes and track slow signs
d) Footpath boardwalk – 701b
e) Repairs to Jonathan Hill car park
f) Horris Hill signage
g) Vehicle parking / storage Jonathan Hill / motorised bikes
89. **Lengthsman scheme**
a) Re-tender
90. **Village Hall**
91. **Consideration and approval of:**
a) Financial and management risk assessment
b) Model publication scheme
c) Financial procedures
92. **Finance**
a) To receive and approve the report on the budget for 2023-24
b) Approval of payments
93. **Correspondence**
a) Church donation request
b) Environmental Agency water monitoring work
94. **Date of next meetings including Parish Assembly**

Mrs R Cloke – Clerk to Newtown Parish Council

clerk@newtown-pc.org.uk
www.newtown-pc.org.uk

Members of the public are invited and welcome to attend.

The council reminds anyone attending the Village Hall to take care that the track ways to the hall are unsuitable for some vehicles and that any drivers use these tracks at their own risk.

NEWTOWN PARISH COUNCIL – 25TH MARCH 2024

Notes for the meeting

Item 87a

16/02230/FUL	Hill Farm	Erection of 8 dwellings	Withdrawn Returned (unlikely to be det.)
22/01781/LBC	The Swan Inn	Replacement of weathered roof tiles	Awaiting decision (bat survey)
23/01045/FUL	(WB) Land South Of Abbottwood	Retrospective change of use of land to a Gypsy / Traveller site	PC oppose – Awaiting decision
23/01585/OUTMAJ	(WB) Warren Farm	Outline for 360 dwellings	PC opposed – Awaiting decision
22/02754/OUTMAJ	(WB) Land East of Newbury Coll	Retail unit, Care home and 75 residences	PC objection – referenced Burghclere submission – awaiting decision
24/00290/FUL	Land south of Threeways	Erection of a detached dwelling,	PC objection – awaiting decision

Item 77a To receive the report on budget

Full year expected outturn notes (excludes decision re church donation)

NPC

Income - £2k higher than budget. £1k additional VAT reclaim from prior yr and £1k county councillor grant for JH car park.

Expenditure – £200 higher than budget – Overspend: £600 website build, £250 VH donations, clerk salary £300 (website build) Underspend: Maintenance and training £1k, VH hire £150

23/24 Opening reserves £14k,

23/24 Closing reserves £16.3k £1k JH car park, £9.5 HHill Community, £5.8k General

HLS

Opening £2k

HLS income £7.4k and £235 firewood sales. Small in year underspend. Closing balance £2.8k

Item 77b Approval of payments

To approve / ratify the following payments:

Date	Ref	Payment Method	Payee	Description	Net	VAT	Gross
09-Mar	B084	BACS	N&T Green Gym	13 sessions	£130.00	£0.00	£130.00
18-Mar	B085	BACS	NetWise	Domain renewal	£25.00	£5.00	£30.00
25-Mar	B086	BACS	Newtown Village Hall	Meeting hall hire	£150.00	£0.00	£150.00
25-Mar	B087	BACS	Rebecca Cloke	Expenses - mileage / stationary	£63.40	£7.05	£70.45
25-Mar	B088	BACS	Rebecca Cloke	Clerk salary – Jan-Mar	£700.18	£0.00	£700.18
25-Mar	B089	BACS	HMRC	Clerk PAYE – Jan - Mar	£175.00	£0.00	£175.00
					£1,243.58	£12.05	£1,255.63

Item 78 Correspondence

Parked vehicles and motorised bikes

NEWTOWN PARISH COUNCIL

Item 92a Report on the budget

	Approved budget 2023-24	Actuals to 25/03/2024	Full Yr f'cst 31/03/2024
	£	£	£
INCOME:			
Precept	6000	6,000	6,000
Grant HorrisHill	1000	1,000	1,000
HCC grant (JH car park)		1,000	1,000
Bank interest	5	154	154
Other	0	18	18
VAT refund	1250	2,340	2,340
Total	<u>8,255</u>	<u>10,511</u>	<u>10,512</u>
EXPENDITURE:	£	£	£
HALC subscription	180	185	185
PC Insurance	400	390	390
Hire of Village Hall	300	150	150
Clerk's salary	3350	3,667	3,667
Administration and clerk's expenses	350	321	321
Website	350	954	954
Audit fees	220	215	215
Open Spaces subscription	45	0	0
Churchyard upkeep	400	0	400
Village Hall donations	400	650	650
Infrastructure and maintenance	350	0	0
Common maintenance	400	0	0
SLR expenditure	160	0	0
Training and sundries	100	0	0
VAT	1250	1,550	1,550
Total	<u>8,255</u>	<u>8,082</u>	<u>8,482</u>
INCOME LESS EXPENDITURE	0	2,429	2,030
Opening balance 1.4.23	13,903	13,903	13,903
Balance carried forward	<u>13,903</u>	<u>16,332</u>	<u>15,933</u>

HIGHER LEVEL STEWARDSHIP SCHEME		£	£	£
Income	HLS scheme	7,000	7,390	7,390
	Firewood	100	235	235
	Total income	<u>7,100</u>	<u>7,625</u>	<u>7,625</u>
Expenditure:	Bracken spraying	3,000	0	0
	Mowing	3,000	2,400	2,400
	Mulching / Cut	0	3,600	3,600
	Working Party Ins	200	210	210
	Green Gym	150	270	270
	Other	750	364	364
	Total expenditure	<u>7,100</u>	<u>6,844</u>	<u>6,844</u>
INCOME LESS EXPENDITURE		0	780	781
Opening balance 1.4.23		1,994	1,994	1,994
Balance carried forward		<u>1,994</u>	<u>2,775</u>	<u>2,775</u>
Total balances		£	19,107	

BALANCES AT BANK

Current account	£
Balance per bank statement	4,539.10
Less: Unpresented cheques / BACS payments	0.00
Balance per cash book	4,539.10
No 2 Account	4,043.11
Instant access account	10,524.80
	£ 19,107.01

Chair agreed to bank

Reserves	
HLS Scheme reserve	2,775
Horris Hill reserve	9,500
Jonathan Hill car park reserve	1,000
General Reserve	5,832
	19,107