

NEWTOWN PARISH COUNCIL

A meeting of Newtown Parish Council will be held on Monday 13th May 2024

In Newtown Village Hall at 6.00pm.

[The Parish Assembly will follow this meeting at 7pm]

AGENDA

- 1. Apologies for absence**
- 2. Election of Chairman for 2024-25**
- 3. Declarations of interest**

OPEN FORUM – to receive comments or questions from members of the public which relate to issues contained on this agenda.
- 4. Appointment of representatives to outside bodies**
Village Hall Management Committee
- 5. Appointment to committees**
Newtown Common Management committee
- 6. Approval and signing of the minutes** of the meeting held on 25th March 2024.
- 7. Planning – 24/0159/NEWDEV** – Land adjacent to Newtown Crt Farm – road naming – Oak Tree Drive response deadline 21st May
- 8. Parish Councillor recruitment**
- 9. Report for “News from the Villages”**
- 10. Finance**
 - a) To review and approve the Annual Governance and Accountability Return 2023/24
 - b) To receive the Internal Audit report 2023/24
 - c) To receive the report on the budget for 2024/25
 - d) Parish Council / Working Party Insurance renewal
- 11. Approval of payments**
- 12. Correspondence**
- 13. Date of next meetings**

Mrs R Cloke – Clerk to Newtown Parish Council

clerk@newtown-pc.org.uk
www.newtown-pc.org.uk

Members of the public are invited and welcome to attend.

The council reminds anyone attending the Village Hall to take care that the track ways to the hall are unsuitable for some vehicles and that any drivers use these tracks at their own risk.

Notes for the meeting

Item 11 Approval of payments

To approve / ratify the following payments:

Date	Ref	Payment Method	Payee	Description	Net	VAT	Gross
09-May	B091	BACS	BHIB Insurance broker	CMC Working party insurance	£248.63	£0.00	£248.63
08-Apr	B092	BACS	HALC	Affiliation Fees	£204.00	£0.00	£204.00
16-Apr	B093	BACS	Crescent Signs	Signage - common	£608.00	£121.60	£729.60
16-May	B094	BACS	Rebecca Cloke	Expenses - various	£113.95	£21.66	£135.61
01-Jun	B095	BACS	Zurich	NPC insurance	£396.35	£0.00	£396.35
03-May	B096	BACS	Auditing Solutions	Internal Audit	£225.00	£45.00	£270.00
13-May	B097	BACS	Rebecca Cloke	Expenses - P Assembly	£99.11	£17.13	£116.24
					£1,895.04	£205.39	£2,100.43

Item 12 Correspondence

None

NEWTOWN PARISH COUNCIL

Item 10c - Report on the budget

	Approved budget 2024-25	Actuals to 06/05/2025	Full Yr f'cst 31/03/2025
INCOME:	£	£	£
Precept	6180	3,090	6,180
Grant HorrisHill	1000	0	1,000
HCC grant (JH car park)	0	0	0
Bank interest	100	15	100
Other	0	0	0
VAT refund	2000	1,550	1,550
Total	<u>9,280</u>	<u>4,655</u>	<u>8,830</u>
EXPENDITURE:	£	£	£
HALC subscription	185	204	204
PC Insurance	400	396	396
Hire of Village Hall	300	0	300
Clerk's salary	3600	0	3,600
Administration and clerk's expenses	580	213	580
Website	440	0	440
Audit fees	230	225	225
Open Spaces subscription	45	0	45
Churchyard upkeep	400	0	400
Village Hall donations	400	0	400
Infrastructure and maintenance	300	0	300
Common maintenance	200	608	608
SLR expenditure	100	0	100
Training and sundries	100	0	100
VAT	2000	205	1,550
Total	<u>9,280</u>	<u>1,852</u>	<u>9,248</u>
INCOME LESS EXPENDITURE	0	2,803	(418)
Opening balance 1.4.24	<u>15,832</u>	<u>15,832</u>	<u>15,832</u>
Balance carried forward	<u>15,832</u>	<u>18,635</u>	<u>15,414</u>

HIGHER LEVEL STEWARDSHIP SCHEME		£	£	£
Income	HLS scheme	7,390	7,285	7,285
	Firewood	100	0	100
	Total income	<u>7,490</u>	<u>7,285</u>	<u>7,385</u>
Expenditure:	Bracken spraying	3,000	0	3,000
	Mowing	3,340	0	3,340
	Mulching / Cut	0	0	0
	Working Party Ins	250	249	249
	Green Gym	150	0	150
	Other	750	0	646
	Total expenditure	<u>7,490</u>	<u>249</u>	<u>7,385</u>
INCOME LESS EXPENDITURE		0	7,037	0
Opening balance 1.4.24		<u>2,775</u>	<u>2,775</u>	<u>2,775</u>
Balance carried forward		<u>2,775</u>	<u>9,812</u>	<u>2,775</u>
Total balances £			<u>28,447</u>	

BALANCES AT BANK

Current account

Balance per bank statement	£	14,646.52
Less: Unpresented cheques / BACS payments		(782.59)
Balance per cash book		<u>13,863.93</u>

No 2 Account

Instant access account

	4,047.29
	10,535.67
£	<u>28,446.89</u>

Chair agreed to bank

Reserves	
HLS Scheme reserve	9,812
Horris Hill reserve	9,500
Jonathan Hill car park reserve	1,000
General Reserve	8,135
	<u>28,447</u>