

NEWTOWN PARISH COUNCIL

A meeting of Newtown Parish Council will be held on Monday 9th September 2024
In Newtown Village Hall at 7.00pm.

AGENDA

29. **Apologies for absence**
30. **Declarations of interest**
OPEN FORUM – to receive comments or questions from members of the public which relate to issues contained on this agenda.
31. **Approval and signing of the minutes** of the meeting held on 15th July 2024 and agreed actions review.
32. **Report for “News from the Villages”**
33. **Report from borough and/or county councillor**
34. **Report from PCSO / CSPO**
35. **Highways and traffic issues**
a) B4640
b) C45
c) Jonathan Hill
36. **Planning and development control** (full details in Appendix)
- | | |
|-----------------|-----------------------------------|
| 16/02230/FUL | Hill Farm |
| 22/01781/LBC | The Swan Inn |
| 23/01045/FUL | (WB) Land South Of Abbottwood |
| 23/01585/OUTMAJ | (WB) Warren Farm |
| 22/02754/OUTMAJ | (WB) Land East of Newbury College |
| 24/00290/FUL | Land south of Threeways |
| 24/00677/FUL | Newtown Court Barn |
| 24/01566/ROC | Holly Cottage |
37. **Newtown Common**
a) Update by Common Management Committee chair
b) Byelaws update and summary signage
c) Additional signage quotes and track slow signs
d) Motorised bikes / damage to common
38. **Lengthsman Scheme**
a) Planned work
39. **Village Hall**
40. **Finance**
a) To receive the report on the budget for 2024/25 (see appendix)
b) Approval of payments (see appendix)
c) Review and ratify policies and risk assessments (see appendix)
41. **Correspondence (see appendix)**
42. **Date of next meetings** - 11th November, 13th January, 10th March

Mrs R Cloke – Clerk to Newtown Parish Council

clerk@newtown-pc.org.uk
www.newtown-pc.org.uk

Members of the public are invited and welcome to attend.

The council reminds anyone attending the Village Hall to take care that the track ways to the hall are unsuitable for some vehicles and that any drivers use these tracks at their own risk.

NEWTOWN PARISH COUNCIL – 15TH JULY 2024 (APPENDIX)

Item 36

| | | | |
|-----------------|--------------------------------|---|---|
| 16/02230/FUL | Hill Farm | Erection of 8 dwellings | Withdrawn Returned (unlikely to be det.) |
| 22/01781/LBC | The Swan Inn | Replacement of weathered roof tiles | Awaiting decision (bat survey) |
| 23/01045/FUL | (WB) Land South Of Abbottwood | Retrospective change of use of land to a Gypsy / Traveller site | PC opposed – Awaiting decision |
| 23/01585/OUTMAJ | (WB) Warren Farm | Outline for 360 dwellings | PC opposed – Awaiting decision |
| 22/02754/OUTMAJ | (WB) Land East of Newbury Coll | Retail unit, Care home and 75 residences | PC objection – referenced Burghclere submission – awaiting decision |
| 24/00290/FUL | Land south of Threeways | Erection of a detached dwelling, | PC objection – awaiting decision (amendment 30/8) |
| 24/00677/FUL | Newtown Court Barn | Conversion of barn | PC objection – awaiting decision |
| 24/01566/ROC | Holly Cottage | Remove redundant boiler chimney stack and replace | PC support – awaiting decision |

Item 40b Approval of payments

To approve / ratify the following payments:

| Date | Ref | Payment Method | Payee | Description | Net | VAT | Gross |
|--------|------|----------------|-----------------------|----------------------------------|---------|--------|---------|
| 22-Jul | B105 | BACS | Premier Grounds | Fuel for mower | £37.50 | £7.50 | £45.00 |
| 05-Aug | B106 | BACS | Simon Melville | Herbicide purchase | £61.64 | £12.33 | £73.97 |
| 14-Aug | B107 | BACS | Rural Payments Agency | Repayment of overpaid 2022 claim | £122.50 | £0.00 | £122.50 |
| 16-Aug | B108 | BACS | Rebecca Cloke | Wildlife camera and signage | £74.78 | £20.18 | £94.96 |
| 21-Sep | B109 | DD | ICO | Data Protection renewal fee | £35.00 | £0.00 | £35.00 |
| 20-Aug | B110 | BACS | Heathland Management | Bracken spraying 1 ha | £450.00 | £90.00 | £540.00 |
| 30-Sep | B111 | BACS | Rebecca Cloke | Clerk salary – Jul-Sep | £0.00 | £0.00 | £700.18 |
| 30-Sep | B112 | BACS | HMRC | Clerk PAYE – Jul - Sep | £0.00 | £0.00 | £175.00 |

Item 40 Review and ratify policies and risk assessments

Code of Conduct

Complaints Policy

Financial Regulations

Grant policy and application

Health and Safety Policy

Retention and Disposal Policy

SID deployment risk assesment

Item 41 Correspondence

Damage / nuisance to common caused by bikes

Horris Hill annual donation

Post boxes stolen

Chief Exec of BDBC Paul Harvey – attending November meeting

“Save Enborne Action Group” – Long Copse Farm

BDBC Councillor Code of Conduct training – 18th Sep or 15th Oct

NEWTOWN PARISH COUNCIL

Item 40A - Report on the budget

| | Approved budget 2024-25 | Actuals to 09/09/2025 | Full Yr f'cst 31/03/2025 |
|-------------------------------------|----------------------------|--------------------------|-----------------------------|
| INCOME: | £ | £ | £ |
| Precept | 6180 | 3,090 | 6,180 |
| Grant Horris Hill | 1000 | 0 | 1,000 |
| HCC / B&D grant (JH car park) | 0 | 1,000 | 1,000 |
| Bank interest | 100 | 77 | 180 |
| Other | 0 | 0 | 0 |
| VAT refund | 2000 | 1,550 | 1,550 |
| Total | 9,280 | 5,717 | 9,910 |
| EXPENDITURE: | £ | £ | £ |
| HALC subscription | 185 | 204 | 204 |
| PC Insurance | 400 | 396 | 396 |
| Hire of Village Hall | 300 | 0 | 200 |
| Clerk's salary | 3600 | 1,750 | 3,600 |
| Administration and clerk's expenses | 580 | 248 | 580 |
| Website | 440 | 330 | 440 |
| Audit fees | 230 | 225 | 225 |
| Open Spaces subscription | 45 | 0 | 45 |
| Grants / donations | 800 | 0 | 500 |
| Infrastructure and maintenance | 300 | 3,833 | 4,000 |
| Common maintenance | 200 | 608 | 608 |
| SLR expenditure | 100 | 0 | 100 |
| Training and sundries | 100 | 75 | 100 |
| VAT | 2000 | 1,175 | 1,550 |
| Total | 9,280 | 8,844 | 12,548 |
| INCOME LESS EXPENDITURE | 0 | (3,127) | (2,638) |
| Opening balance 1.4.24 | 15,832 | 15,832 | 15,832 |
| Balance carried forward | 15,832 | 12,705 | 13,194 |

| HIGHER LEVEL STEWARDSHIP SCHEME | | £ | £ | £ |
|--|--------------------------|--------------|---------------|--------------|
| Income | HLS scheme | 7,390 | 7,285 | 7,285 |
| | Firewood | 100 | 0 | 100 |
| | Total income | 7,490 | 7,285 | 7,385 |
| Expenditure: | Bracken spraying | 3,000 | 450 | 3,000 |
| | Mowing | 3,340 | 0 | 3,340 |
| | Mulching / Cut | 0 | 0 | 0 |
| | Working Party Ins | 250 | 249 | 249 |
| | Green Gym | 150 | 0 | 150 |
| | Other | 750 | 256 | 646 |
| | Total expenditure | 7,490 | 955 | 7,385 |
| INCOME LESS EXPENDITURE | | 0 | 6,331 | 0 |
| Opening balance 1.4.24 | | 2,775 | 2,775 | 2,775 |
| Balance carried forward | | 2,775 | 9,106 | 2,775 |
| Total balances | | £ | 21,811 | |

BALANCES AT BANK

Current account

| | | |
|---|---|----------|
| Balance per bank statement | £ | 8,076.22 |
| Less: Unpresented cheques / BACS payments | | (910.18) |
| Balance per cash book | | 7,166.04 |

No 2 Account

| | | |
|------------------------|---|------------------|
| Instant access account | | 4,064.44 |
| | | 10,580.31 |
| | £ | 21,810.79 |

Chair agreed
to bank

Reserves

| | |
|---------------------|---------------|
| HLS Scheme reserve | 9,106 |
| Horris Hill reserve | 9,500 |
| General Reserve | 3,205 |
| | 21,811 |