

Newtown Parish Council
Financial Year ending 31st March 2025
Receipts and Payments Account


	Notes	Year ending 31.3.24		Year ending 31.3.25	
		£	£	£	£
INCOME			15,897		18,607
Borough council general grant (Jubilee)		0		0	
Borough / County council grant (JH car park)	2	1,000		1,000	
Precept		6,000		6,180	
Bank interest		154		194	
Grants received: Rural Payments Agency	1	7,390		16,974	
Horris Hill	2	1,000		1,000	
Income from firewood		235		120	
CIL (Newtown Court Farm)	3			16,596	
Other		18		0	
VAT refund		2,340	18,136	1,550	43,614
			34,033		62,221
EXPENDITURE					
HALC / Open space subscription		185		204	
Insurance		390		396	
Hire of Village Hall		150		175	
Clerk's salary		3,667		3,631	
Administration and Clerk's expenses		321		407	
Website		954		355	
Audit fees		215		234	
Grant for churchyard upkeep		500		500	
Grant for Village Hall		650		0	
Common maintenance: HLS Scheme	1	6,844		6,661	
Other		0		691	
Infrastructure & maintenance		0		3,983	
Training and sundries		0		79	
VAT		1,550		1,610	
Speed Limit Reminder sign		0	(15,426)	0	(18,925)
Closing balance (includes HLS Scheme and earmarked reserves)		£	18,607	£	43,296

Notes

1. Higher Level Stewardship (HLS) Scheme. Funding received from Rural Payments Agency to support a ten year plan to extend and preserve lowland heath on Newtown Common. Balance at 31.03.25 - £13,209
2. Earmarked reserves
Grant received from Horris Hill School to be used for the promotion of local community activity and the preservation of Newtown Common. Balance at 31.3.25 £10,500
3. CIL funding in respect of Newtown Court Farm development - £16,596

General reserves

2,991

Prepared by 
R Cloke - Responsible Financial Officer

Approved by 
T Reseigh - Chairman

NEWTOWN PARISH COUNCIL
Financial Year ending 31st March 2025

Explanation of significant variances from last year to this year

Box 2	Increase of	180	
Box 3	Increase of	25,298	
<i>Reduction in:</i>			
	VAT reimbursement		-789
	Firewood sales		-115
	Other		-18
<i>Increase in:</i>			
	CIL		16,596
	Higher Level Stewardship Scheme receipts		9,584
	Bank Interest		40
			<hr/>
			25,297
Box 4	Increase of	-37	
<i>Reduction in:</i>			
	Clerk salary annual increase and overtime		-37
Box 5	No change	0	
Box 6	Increase of	3,535	
<i>Reduction in:</i>			
	Village Hall grant		-650
	Website expenses		-599
	Common bracken spraying / mowing		-184
<i>Increase in:</i>			
	Infrastructure & Maintenance		3,983
	Other common maintenance		691
	Other admin expenses		86
	Training / sundries		79
	VAT		60
	Village Hall hire		25
	Open Space / HALC subscription		19
	Audit fees		19
	Insurance		7
			<hr/>
			3,535
Box 9	No change	0	

Reserves at 31st March 2025:

General reserve (note 1)	2,991
Higher Level Stewardship (note 2)	13,209
Horris Hill reserve (note 3)	10,500
CIL funding (Newtown Court Farm dev.)	16,596
	<hr/>
	43,296

Note 1 - The council's responsibility for maintenance of a substantial area of Common can occasionally result in unplanned, but necessary and urgent, remedial works. The council considers, therefore, that the balance held in General Reserve is not unreasonable.

Note 2 - Funding received from Rural Payments Agency to support a ten year plan to extend and preserve lowland heath on Newtown Common.


Note 3 - Grant received from Horris Hill School to be used for the promotion of local community activity and preservation of Newtown Common. £5k March 2016 plus £1k per year 2016-2025 less £2.5k for village hall project £10.5k

Note 4 - CIL funding received in respect of the Newtown Court Farm development

Prepared by 

R Cloke - RFO

Date 8/4/25

Approved by 

T Reseigh - Chair

Date 10/4/25

NEWTOWN PARISH COUNCIL

Supporting statement for the year ending 31st March 2025

Assets

At 31st March 2025 the following assets were held:

3 timber seats	£1,148
1 notice board (Nov 2015)	£1,135
2 notice boards (March 2017)	£1,835
Speed Limit Reminder sign	£2,500
Chainsaw (of no monetary value)	£0
Laptop / printer	£365
2 Tree popper	£564
	£7,547

Borrowings

At the close of business on 31st March 2025 the following loans to the Council were outstanding:

None

Leases

At the year end the following leases were in operation:

None

Debts outstanding

At the year end a debt of £1,610.49 in respect of VAT was outstanding and due to the council.

£1,610

Tenancies

During the year the following tenancies were entered into:

Council as landlord

None

Council as tenant

None

Section 137 payments

£500

The limit for spending under Section 137 of the Local Government Act 1972 for this Council in the year of account was £2,378

Payments made:

None

Agency work

None

Advertising and publicity

None

Superannuation

None

Prepared by 
R Cloke - Responsible Financial Officer

Date 8/4/25

Approved by 
T Reseigh - Chair

Date 18/4/25

Newtown Parish Council

Financial Year ending 31st March 2025

Expenditure above £100

Date	Ref	Payee	Purpose of expenditure	Amount
2024				£
9/May	B091	BHIB Insurance broker	CMC Working party insurance	£248.63
8/Apr	B092	HALC	Affiliation Fees	£204.00
16/Apr	B093	Crescent Signs	Signage - common	£729.60
16/May	B094	Rebecca Cloke	Expenses - various	£135.61
1/Jun	B095	Zurich	NPC insurance	£396.35
3/May	B096	Auditing Solutions	Internal Audit	£270.00
13/May	B097	Rebecca Cloke	Expenses - P Assembly	£116.24
15/May	B098	NetWise	Website / email hosting ans support	£396.00
21/May	B099	JS Fencing & Landscaping	Jonathan Hill car park repairs	£2,057.00
21/May	B100	JS Fencing & Landscaping	Common signage and efectors	£1,720.00
30/Jun	B101	Rebecca Cloke	Clerk salary – Apr-Jun	£700.18
30/Jun	B102	HMRC	Clerk PAYE – Apr - Jun	£175.00
14/Aug	B107	Rural Payments Agency	Repayment of overpaid 2022 claim	£122.50
20/Aug	B110	Heathland Management	Bracken spraying 1 ha	£540.00
30/Sep	B111	Rebecca Cloke	Clerk salary – Jul-Sep	£700.18
30/Sep	B112	HMRC	Clerk PAYE – Jul - Sep	£175.00
31/Dec	B114	HMRC	Clerk PAYE – Sep - Dec + backdate	£194.40
31/Dec	B115	Rebecca Cloke	Clerk salary – Oct - Dec	£726.33
30/Nov	B118	Premier Grounds	Posts for JH	£180.00
4/Dec	B119	Heathland Management	4 days mulching / cut / collect	£4,320.00
14/Dec	B120	Heathland Management	8 days holly clearance	£2,400.00
2025				
25/Mar	B124	Newtown Village Hall	Meeting hall hire	£175.00
31/Mar	B125	Rebecca Cloke	Clerk salary – Jan-Mar	£726.33
31/Mar	B126	HMRC	Clerk PAYE – Jan - Mar	£181.40
6/Mar	B127	N&T Green Gym	10 sessions	£100.00
10/Mar	B128	Newtown with Burghclere PCC	Churchyard upkeep	£500.00

Prepared by

R Cloke - Clerk

Date 8/4/25

Approved by

T Reseigh - Chairman

Date 10/4/25.

NEWTOWN PARISH COUNCIL - ASSET REGISTER
31-Mar-25

<u>23/24 Assets</u>	<u>Total</u>	<u>7,547.00</u>
---------------------	--------------	-----------------

In year disposal

In year addition

<u>24/25 Assets</u>	<u>Total</u>	<u>7,547.00</u>
---------------------	--------------	-----------------

<u>Date of purchase</u>	<u>Asset</u>	<u>Cost</u>
<u>24/25 Assets</u>		
Unknown	3 Timber seats	1,148.00
05-Nov-15	Notice board	1,135.00
28-Mar-17	2 Notice boards	1,835.00
10-Feb-17	Printer	49.17
13-Sep-21	Laptop	315.83
09-Jan-22	Tree popper	272.00
01-Apr-22	Speed limit reminder sign	2,500.00
16-Jun-23	Tree popper	292.00
		<u>7,547.00</u>

Prepared by 
R Cloke - Clerk

Date 8/4/25

Approved by 
T Reseigh - Chairman

Date 10/4/25

NEWTOWN PARISH COUNCIL BANK RECONCILIATION

Balance per bank statements as at 31st March 2025

Less: Unpresented cheques:

£ -

Lloyds treasurers account

£ 8,533.93

Lloyds Business Bank Instant account

£ 10,642.21

Lloyds Business Bank Instant account

£ 24,119.46

Net bank balances as at 31st March 2025

£ 43,295.60

The net balances reconcile to the Receipts and Payments account for the year,
as follows:

Opening balances

£ 18,607.01

Add : Receipts in the year

£ 43,613.87

Less: Payments in the year

-£ 18,925.28

Closing balances as at 31st March 2025

£ 43,295.60

-£ 0.00

Prepared by

R Cloke - RFO

Date... 8/4/25

Approved by

T Reseigh - Chairman

Date... 10/4/25

Chair agreed to bank statement
31st March 2025