

## **NEWTOWN PARISH COUNCIL**

A meeting of Newtown Parish Council will be held on Monday 19th May 2025

In Newtown Village Hall at 6.00pm.

[The Parish Assembly will follow this meeting at 7pm]

### **AGENDA**

1. **Apologies for absence**

2. **Election of Chair for 2025-26**

3. **Declarations of interest**

**OPEN FORUM** – to receive comments or questions from members of the public which relate to issues contained on this agenda.

4. **Appointment of representatives to outside bodies**

Village Hall Management Committee

5. **Appointment to committees**

Newtown Common Management committee

6. **Appointment of Vice-chair**

7. **Approval and signing of the minutes** of the meeting held on 10th March 2025.

8. **Report for “News from the Villages”**

9. **Village Hall – parking arrangements**

10. **Village Gateways**

11. **Finance**

- a) To review and approve the Annual Governance and Accountability Return 2024/25
- b) To receive the Internal Audit report 2024/25
- c) To receive the report on the budget for 2025/26
- d) Parish Council / Working Party Insurance renewal

12. **Approval of payments**

13. **Correspondence**

14. **Date of next meetings - 21<sup>st</sup> July, 15<sup>th</sup> Sep, 10<sup>th</sup> Nov, 19<sup>th</sup> Jan 26, 9<sup>th</sup> Mar 26**

Mrs R Cloke – Clerk to Newtown Parish Council

clerk@newtown-pc.org.uk

[www.newtown-pc.org.uk](http://www.newtown-pc.org.uk)

**Members of the public are invited and welcome to attend.**

The council reminds anyone attending the Village Hall to take care that the track ways to the hall are unsuitable for some vehicles and that any drivers use these tracks at their own risk.

**NEWTOWN PARISH COUNCIL – 19<sup>TH</sup> MAY 2025**

**Notes for the meeting**

**Item 11          Approval of payments**

To approve / ratify the following payments:

Date	Ref	Payment Method	Payee	Description	Net	VAT	Gross
08-Apr	B130	BACS	Parish Online	Mapping Software	£45.00	£9.00	£54.00
15-Apr	B131	BACS	HALC	Affiliation Fees	£228.00	£0.00	£228.00
29-Apr	B132	DD	Lloyds bank	Bank charge	£4.25	£0.00	£4.25
16-May	B133	BACS	NetWise	Website / email hosting ans support	£330.00	£66.00	£396.00
18-May	B134	BACS	Rebecca Cloke	Expenses - various	£197.93	£31.66	£229.59
31-May	B135	DD	Lloyds bank	Bank charge	£4.25	£0.00	£4.25
					<b>£809.43</b>	<b>£106.66</b>	<b>£916.09</b>

**Item 12 Correspondence**

Email – Sheepwash Lane re Thames Water

**NEWTOWN PARISH COUNCIL**

**Item 10c - Report on the budget**

	<b>Approved budget 2025-26</b>	<b>Actuals to 31/03/2026</b>	<b>Full Yr f'cst 31/03/2026</b>
<b>INCOME:</b>	£	£	£
Precept	6,500	3,250	6,500
CIL	0	4,419	4,419
Grant HorrisHill	1,000	0	1,000
Bank interest	100	54	250
Other	0	0	0
VAT refund	2000	1,610	1,610
<b>Total</b>	<b>9,600</b>	<b>9,334</b>	<b>13,779</b>
<b>EXPENDITURE:</b>	£	£	£
HALC subscription	220	228	228
PC Insurance	450	0	450
Hire of Village Hall	300	0	300
Clerk's salary	3,850	0	3,850
Administration and clerk's expenses	580	198	580
Website	440	330	440
Audit fees	250	0	250
Open Spaces / Mapping subs	90	45	90
Grants / donations	500	0	500
CIL expenditure	16,596	0	21,015
Infrastructure and maintenance	300	0	300
Common maintenance	415	0	415
SLR expenditure	55	0	55
Training and sundries	100	0	100
Bank fees	50	9	100
VAT	2,000	107	1,610
<b>Total</b>	<b>26,196</b>	<b>916</b>	<b>30,783</b>
<b>INCOME LESS EXPENDITURE</b>	<b>(16,596)</b>	<b>8,418</b>	<b>(17,004)</b>
<b>Opening balance 1.4.25</b>	<b>30,087</b>	<b>30,087</b>	<b>30,087</b>
<b>Balance carried forward</b>	<b>13,491</b>	<b>38,504</b>	<b>13,083</b>

<b>HIGHER LEVEL STEWARDSHIP SCHEME</b>		£	£	£
Income	HLS scheme	7,285	0	7,285
	Firewood	100	0	100
	<b>Total income</b>	<b>7,385</b>	<b>0</b>	<b>7,385</b>
Expenditure:	Bracken spraying	3,000	0	3,000
	Mowing	3,340	0	3,340
	Mulching / Cut	0	0	0
	Working Party Ins	250	0	250
	Green Gym	150	0	150
	Other	645	0	645
	<b>Total expenditure</b>	<b>7,385</b>	<b>0</b>	<b>7,385</b>
<b>INCOME LESS EXPENDITURE</b>		<b>0</b>	<b>-</b>	<b>-</b>
<b>Opening balance 1.4.25</b>		<b>13,209</b>	<b>13,209</b>	<b>13,209</b>
<b>Balance carried forward</b>		<b>13,209</b>	<b>13,209</b>	<b>13,209</b>
<b>Total balances</b>		<b>£</b>	<b>51,713</b>	

**BALANCES AT BANK**

<b>Current account</b>	£
Balance per bank statement	12,526.91
Less: Unpresented cheques / BACS payments	(629.84)
Balance per cash book	11,897.07
<b>No 2 Account</b>	10,658.26
<b>Instant access account</b>	29,157.79
	<b>£ 51,713.12</b>

Chair agreed  
to bank

<b>Reserves</b>	<b>Current</b>	<b>Projected</b>
HLS Scheme reserve	13,209	13,209
Horris Hill reserve	10,500	11,500
CIL	21,015	0
General Reserve	6,990	1,583
	<b>51,713</b>	<b>26,291</b>